Programs for Development in Rural and Remote Manitoba

Prepared Under Authority
of the Minister of Northern Affairs
THE HONOURABLE JERRY STORIE

PROGRAMS FOR DEVELOPMENT

IN

RURAL AND REMOTE MANITOBA

Prepared Under Authority
of the Minister of Northern Affairs
THE HONOURABLE JERRY STORIE

PROGRAMS FOR DEVELOPMENT

IN

RURAL AND REMOTE MANITOBA

(1984)

This book provides a brief description of several Federal and Provincial programs which assist and support local economic development projects in rural and remote Manitoba. The purpose of the book is to direct those involved in economic development projects to the agency most suited to their needs.

Those individuals and/or organizations using this book are reminded that the programs described are continually being reviewed and revised, therefore, more complete and up-to-date information should be obtained by contacting the agency directly.

THIS BOOK WAS PREPARED BY:

Department of Northern Affairs
Development Services Branch
920 - 405 Broadway Avenue
Winnipeg, Manitoba R3C 3L6

Telephone: 944-2525
944-2945

TABLE OF CONTENTS

		PAGE
A.	COMMERCIAL AND INDUSTRIAL DEVELOPMENT PROGRAMS	1
	° Community/Regional Economic Planning Program	2
	° Resource Opportunity Development Program	4
	° Venture Capital Company Program	7
	° Communities Economic Development Fund	9
	° Development Services Branch	11
	° Special ARDA (ARDA 3B)	12
	° The Indian Economic Development Fund	15
	° Federal Business Development Bank	18
	° Counselling Assistance to Small Enterprises	21
B.	TRAINING AND EDUCATIONAL PROGRAMS	23
	° New Careers Program	24
	° Post Secondary Career Development	26
	° Institutional Training Program	30
	° Industrial Training Program	33
	° Indian Employability Program	36
C.	RENEWABLE RESOURCES AND AGRICULTURAL PROGRAMS	39
	° Fishermen's Loans	40
	° Fishing Vessel Assistance Plan	43
	° Fishing Vessel Insurance Plan	45
	° Special ARDA	46
	° Special ARDA Trapping Assistance Program	48
	° Manitoba Indian Agricultural Program Inc.	50
	° Northern Horticulture Program	53

PAGE

D. EMPLOYMENT CREATION PROGRAMS 56

° Career-Access Program 57

° Jobs Corps Program 60

° Canada Works Program 62

° Local Development Assistance and Development Program 65

E. YOUTH PROGRAMS 68

° STEP - IN - Government 69

° Northern Summer Education Program 70

° Volunteers in Public Service Program 70

° Manitoba Careers Travel Program 70

° Careerstart 71

° Hire-A-Student Job Centre Program 71

° Employment Services Office 71

COMMERCIAL AND INDUSTRIAL DEVELOPMENT PROGRAMS

This section provides a brief description of Federal and Provincial programs that directly support and assist economic development in rural and remote Manitoba. The programs offer financial assistance and technical advice to new and existing business enterprises.

The financial assistance is usually in the form of term loans, loan guarantees, grants, repayable development incentives, promissory demand notes, or contributions. This assistance can be used to finance business requirements such as buildings, land, equipment, working capital or machinery.

The technical assistance includes management training, staff training and feasibility studies.

Individuals interested in applying for and/or requiring additional information regarding any of these programs should contact the program directly. Addresses and telephone numbers are shown at the beginning of each program description.

COMMUNITY/REGIONAL ECONOMIC DEVELOPMENT PLANNING PROGRAM

Northern Development Office
Department of Regional Economic Expansion
210 - 74 Caribou Road
Evergreen Place
Thompson, Manitoba R8N 0L3
Telephone: 677-9890
677-3781

DESCRIPTION:

This program is intended to provide eligible northern clients at the local, community and regional levels with financial resources for the purpose of investigating, identifying, analyzing and developing proposals which:

(a) lead to the improved utilization of local or regional resources for the purpose of increasing local economic activity, employment and income;

(b) strengthen northern economic networks and systems (for instance marketing, resource harvesting) to increase income and employment-generating opportunities in northern remote and native communities; and

(c) generally contributes to the long-term economic development of rural, remote and native communities and their residents.

This program is to provide financial resources to eligible clients so that they can develop economic proposals to the degree that such proposals may be considered for additional support under the Resource Opportunity Development Program of the Northern Development Agreement, Special A.R.D.A., the Communities Economic Development Fund or under other public and private programs and institutions which can respond to economic development proposals. Assistance under this program is intended to supplement but not replace or duplicate the assistance provided under other federal or provincial programs.

WHO IS ELIGIBLE:

- individuals, partnerships;
- public or private corporations;
- service organizations;
- local or regional groups;
- resource producer associations;
- local government;
- community-based organizations;
- community and Crown agencies or resource-based corporations in a joint venture arrangement.

WHAT IS ELIGIBLE:

- project analysis and feasibility studies, including assessment of specific resource based or similar opportunity;
- market research, product testing, and test marketing;
- business development services including those that might be required by an existing business such as accounting, legal, marketing, financial, data services, management and similar professional services;
- organizational development and support; and
- professional and technical services for the development and implementation of economic development projects such as architectural and engineering design, estimating, legal, business consulting, and assessments.

APPROVAL PROCESS:

All project proposals will be submitted to the Program Advisory Committee who will recommend approval for those proposals that are consistent with the objectives of this program. Final approval will be rendered by the Provincial and Federal Co-Managers of the Northern Development Agreement.

This program is cost-shared under the Canada/Manitoba Northern Development Agreement by the Federal Department of Industry, Trade and Commerce/D.R.E.E and the Province of Manitoba. It is delivered by D.R.E.E.

RESOURCE OPPORTUNITY DEVELOPMENT PROGRAM

Northern Development Office
Department of Regional Economic Expansion
210 - 74 Caribou Road
Evergreen Place
Thompson, Manitoba R8N 0L3
Telephone: 677-9890
677-3781

DESCRIPTION:

This program is intended to provide eligible northern clients at the local, community and regional levels with financial resources in support of project activities which lead to long-term economic development, employment and income-generating opportunities through the utilization of local and regional resources. Assistance under this program is intended to supplement but not replace or duplicate the assistance provided under other federal or provincial programs.

The intent is to support the following types of activities:

(a) resource harvesting and utilization;

(b) resource processing and handling;

(c) construction of facilities related to transmission and communication corridors or other energy development activities;

(d) construction of facilities or infrastructure related to (a) and (b) above;

(e) manufacturing and service industries which contribute to community economic goals;

(f) other local or regional resource-based activities which contribute to community economic development.

This program may also provide financial and technical assistance to individuals and groups to establish and operate enterprises and organizations for the purpose of managing local economic development projects.

OBJECTIVES:

The purpose of this program is to stimulate and respond to locally-developed projects which promote local economic development, and which support income and employment-generating activities by utilizing local and regional resources. Priority will be given to projects which:

(a) lead to long-term economic development in rural, remote and native communities;

(b) improve northern economic networks and systems;

(c) improve income generation and employment opportunities;

(d) increase opportunities for seasonal employment.

WHO IS ELIGIBLE:

- individuals, partnerships;
- public or private corporations;
- service organizations;
- local or regional groups;
- resource producer associations;
- local governments;

- community-based organizations; and
- community and Crown agencies or resource-based corporations in a joint venture arrangement.

WHAT IS ELIGIBLE:

- any project of an economic nature that is reasonably expected to lead to or enhance economic activity, provide a cost savings to northern development, develop local business skills, or strengthen northern native community economic networks may be considered;
- resource harvesting and utilization;
- resource processing and handling;
- construction of facilities related to transportation, transmission and communication corridors or other development activities;
- manufacturing and service industries which contribute to community economic goals; and
- other local or regional resource-based activities which contribute to community economic development.

APPROVAL PROCESS:

All project proposals will be submitted to the Program Advisory Committee who will recommend approval for those proposals that are consistent with the objectives of this program. Final approval will be rendered by the Provincial and Federal Co-Managers of the Northern Development Agreement.

This program is funded under the Canada/Manitoba Northern Development Agreement by the Federal Department of Industry, Trade and Commerce/D.R.E.E. It is delivered by D.R.E.E.

VENTURE CAPITAL COMPANY PROGRAM

Department of Economic Development & Tourism
501 - 155 Carlton Street
Winnipeg, Manitoba R3C 3H8
Telephone: 944-2019

DESCRIPTION:

This trial venture capital program provides an incentive to private investors to pool their venture capital resources for reinvestment in the equity of selected small, high growth, relatively high risk businesses in Manitoba.

Interested private investors would contribute 65% of the equity of a Venture Capital Company (VCC) through common voting shares and the province would invest 35% through non-voting 7% preferred shares.

The province's participation through preferred shares is limited to the amount of its original investment plus accumulated dividends. Proceeds would be shared on a pro rata basis with common shareholders from dividends paid by the VCC or from distribution of assets upon its being wound up or de-registered.

Private investors must raise a minimum of $25,000 to form a VCC and must invest at least $65,000 in the VCC within 12 months of the time of its registration. The province will provide its funding when the equity investments are made by the VCC.

The minimum size of a VCC must be $100,000 and the maximum size, $750,000. This would include both private and government investment.

VCC OWNERSHIP CRITERIA:

The voting shares of a VCC must be controlled by Manitoba residents. Therefore,

the following applies:

- Individuals - must be principally resident in Manitoba.
- Corporations - their head office must be located in Manitoba and at least 75% of voting shares held by Manitoba residents.
- Co-operatives)
- Credit Unions)
- Caisse Populaires) Their head office must be in Manitoba.
- Pension Funds)

ELIGIBLE INVESTMENTS OF A VCC INCLUDE:

- The VCC cannot acquire more than 49% of voting shares of the company in which it invests at the outset. It may subsequently acquire controlling interest, with buyback provisions to the company, but the province will share only to the 49% level.
- There are no minimum or maximum requirements for the number or size of investments made by a VCC.
- The VCC is required to invest in the equity of either eligible or new companies or in existing companies. There must be net additional equity capital; the investment cannot replace existing equity.
- The VCC must invest at least 70% of its share capital in eligible equity investments within 2 years after being formed.

ELIGIBLE BUSINESS SECTORS INCLUDE:

- manufacturing and processing
- research and development
- computer software products
- film industry

CRITERIA FOR COMPANIES:

Eligible companies within these business sectors must also meet the following

criteria:

- Manitoba owned and based with 75% of wages and salaries paid by the company relative to its operations in Manitoba;
- Must be arm's length relationship between VCC and company in which investment is being made at the time of the initial investment by the VCC;
- No more than 100 employees;
- Non residents cannot own or control more than 25% of an eligible small business.

This is a provincial program and is delivered by the Department of Economic Development and Tourism.

COMMUNITIES ECONOMIC DEVELOPMENT FUND

CONTACT: Hugh Jones

600 - 428 Portage Avenue
Winnipeg, Manitoba R3C 0E4
Telephone: (204) 949-1844
Telex: MANFUND 07-55178

DESCRIPTION:

The Communities Economic Development Fund is designed to assist the development of remote and isolated communities in the province.

Although not replacing existing sources of financing, the Fund adds to them by concentrating its assistance on those communities which contain economically disadvantaged persons.

GEOGRAPHICAL LOCATION:

The Fund considers applications for assistance to establish or expand small to medium sized economic enterprises, provided that they be located in areas which fall within the jurisdiction of the Northern Affairs Act. Enterprises which may not fall within the latter geographical area, yet which receive Special ARDA grant assistance may also be considered for assistance.

TYPES OF ASSISTANCE:

In consideration of applications for assistance to establish or expand small to medium sized economic enterprises, the Fund shall continue to place emphasis on the economic development of northern Manitoba.

TYPES OF BUSINESSES:

All types of small businesses ranging from manufacturing to service industries are eligible for assistance, the level of which is determined on the basis of each applicant's requirements and needs.

TERMS OF REPAYMENT:

The Fund will set the rate of repayment to suit the ability/needs of individual borrowers.

INTEREST RATE:

Current interest rates can be learned by enquiry to the Fund. The rate of interest at the time a loan is approved is fixed for the life of the loan.

SECURITY REQUIRED:

Loans are normally secured by charges on buildings, equipment and machinery, but the Fund considers each case on its own merits so that the required security relates reasonably to the nature and location of the business.

OTHER CRITERIA:

The following conditions must be evident before an application is considered for assistance:

(a) Assurance of repayment from the earnings of the business.

(b) Evidence of ability to operate the business successfully.

(c) The applicant cannot obtain sufficient funds from other sources on reasonable terms.

APPLICATION PROCESS:

Projects are assessed by C.E.D.F. staff and, if considered to be eligible and viable, are presented to the Board of Directors for their consideration. The Board normally meets on a monthly basis and has representation from organizations such as the Manitoba Metis Federation and the Northern Association of Community Councils. Businessmen from rural, urban and remote centres also comprise directorships on the Fund's Board. All Directors and the Chairman are appointed by Order-in-Council.

Interested individuals may obtain information and applications by contacting the Fund directly at the above address.

This is a provincial program which is delivered by the Communities Economic Development Fund, a provincial Crown corporation.

DEVELOPMENT SERVICES BRANCH

Department of Northern Affairs
920 - 405 Broadway Avenue
Winnipeg, Manitoba R3C 3L6
Telephone: 944-2525

This program provides a link (liaison) between residents and/or councils of northern communities and sources of funding and other departments of government which are needed for local economic development. Assistance includes:

identification of sources of funding for community projects; development of ideas for local development; and, completion of application forms for assistance. Projects assisted include: the formation of community development corporations; reorganization of existing businesses; completion of applications for assistance under Programs 1 and 2 of the Northern Development Agreement; the referral of applicants to appropriate sources of assistance within government; discussions with community groups, councils and individuals with respect to opportunities for development (idea generation and development); as well as small feasibility studies.

This is a provincial program and is delivered by the Department of Northern Affairs.

SPECIAL ARDA (ARDA 3B)

Department of Regional Economic Expansion
Contact: H. Schultz
P.O. Box 981
#3 Lakeview Square
400 - 185 Carlton Street
Winnipeg, Manitoba R3C 2V2
Telephone: 949-2240

DESCRIPTION:

The program is aimed at helping native people create new job and earning opportunities thereby increasing their annual income. Grants are made available to individuals, groups and communities for the following purposes:

(1) Commercial Undertakings

For the establishment, acquisition, expansion or modernization of any commercial undertaking engaged in the processing, manufacturing or the service industries.

The following conditions apply:

- the undertaking is expressly organized so that a majority of those employed are residents of Indian ancestry who have previously had little or no access to regular earning and employment opportunities.

- there is adequate provision of such counselling, training and other adjustment measures as are necessary for the proper operation of the undertaking.

(2) Related Infrastructure

The provision of dollars for the construction of infrastructure facilities (i.e. water and sewer hookup from existing main lines, resource roads, septic fields) considered essential for the success of commercial projects (#1), if the cost cannot be borne by the project.

(3) Training and Development

This ensures that the support services and training required for the commercial undertakings are available.

TYPES OF ASSISTANCE:

(1) Commercial Undertakings

Assistance normally takes the form of a direct cash grant to the individual, group or community undertaking the project for up to 50% of the required capital costs, up to 100% of the pre-operating and abnormal operating costs and up to 50% of the working capital, considered necessary for operations. Maximum assistance may not exceed $30,000 per direct job created.

(2) Related Infrastructure

Grant assistance for related infrastructure is available to the commercial project to ensure the projects are economically viable.

(3) Training and Development

Training and development assistance (100% of cost) which is required for

the individual or his employees is available. This assistance is available to individuals directly employed on a Special ARDA project. Some examples of training and development are start-up requirements such as accounting procedures and audit or management training for the individual. Other training requirements for the individial or his employees are obtained from other agencies such as C.E.I.C.

OTHER CRITERIA:

Prior to a project being approved, certain conditions must be met:

- adequate information must be provided to explain the project and justify the amount of assistance required;
- a majority of the persons employed or engaged in the project must be native people for whom adequate provisions of training must be made;
- there must be evidence that the project can generate sufficient income to meet the financial obligations and stay in operation for at least a five-year period;
- the applicant must establish that the project will be adequately managed;
- the applicant must provide equity of at least 10% of the expected capital costs of the project. The equity may be in cash, equipment, buildings, or labour required to construct the capital assets.

This is a federal/provincial cost-shared program funded by the Department of Regional Economic Expansion and the provincial Department of Northern Affairs. It is delivered by the federal Department of Regional Economic Expansion.

THE INDIAN ECONOMIC DEVELOPMENT FUND

Department of Indian Affairs and Northern Development
Contact: A.C. Sharp
1100 - 275 Portage Avenue
Winnipeg, Manitoba R3B 3A3
Telephone: 949-4237

The object of the Indian Economic Development Fund is to provide a source of capital, financing, and advisory services to Indian people for economic development activities, both on and off reserves.

TYPES OF ASSISTANCE:

(1) Direct Loans

Loans, through the Indian Economic Development Fund are designed to meet the specific problems encountered by Indian businessmen, i.e. restrictions imposed by the Indian Act and credibility gaps which exist between financial institutions and Indian people. Applicants are expected to make an equity contribution (20% of total eligible project costs) towards all projects. However, this provision may be modified or waived in certain circumstances.

Eligibility

Loans are available to Indian or non-Indian individuals, groups, or corporations operating business enterprises which contribute to the economic development of Indian people, but the loans to non-Indian individuals or corporations owned or controlled by non-Indians may only be approved by the Headquarters Loan Board in Ottawa.

Direct loans are available to finance business requirements including buildings, equipment, machinery, inventory, working capital, etc. Normal security is required. The maximum term for a loan is fifteen years.

Interest is charged at commercial lending rates.

(2) Loan Guarantees

The object of the Guarantee Program is to facilitate Indian access to normal sources of commercial financing by providing lenders access to security not normally available to them pursuant to Section 89 of the Indian Act, and enabling lenders to share loss risk with the Minister.

Eligibility

Guarantees are available for loans made by chartered banks or designated lenders to Indian or non-Indian individuals, groups or corporations operating business enterprises which contribute to the economic development of Indian people, but applications for guarantees of loans to non-Indians must be submitted to the Headquarters Loan Board in Ottawa and cannot exceed a maximum of 90% of any loss sustained.

Applications for loans under the Guarantee Program must be scrutinized and checked by a responsible officer of the lending institution with the normal care required in the conduct of its ordinary business, prior to the making of the loan.

(3) Contributions

Contributions are available under the Economic Development Program to provide assistance to businesses for the following: provision of infrastructure, economic planning, provision of support services, start-up costs and equity. Contributions are NOT available for community endeavours such as skating rinks, community halls, or cultural centres.

The application procedure for contributions is kept as straight-forward as possible, with the main emphasis being placed on the applicant's ability to show a favourable cost/benefit relationship.

(4) Other Services

In addition to financial assistance, the Program provides a wide range of

advisory and support services, including:

- technical and magerial services to new and expanding businesses;
- pre loan counselling including assistance in preparing business proposals;
- liaison with other sources of funding through other government departments, banks, credit unions, etc.
- staff training
- accounting systems
- post loan counselling

APPLICATION AND APPROVAL PROCESS

As part of the application process, each project/enterprise is assessed on its financial viability and the ability of management to operate the business successfully.

Included in this initial assessment is background information on the applicant, labour force requirements and local market conditions, etc. This is done in conjunction with the client.

Loan and loan guarantee applications are reviewed by a Loan Board which meets monthly.

The Loan Board recommends for approval/non-approval to the Regional Director, Economic & Employment Development who approves applications within his designated authority.

Requests which exceed Regional authority are forwarded to Headquarters in Ottawa for approval.

This is a federal government program delivered by the Department of Indian Affairs and Northern Development.

FEDERAL BUSINESS DEVELOPMENT BANK

CONTRACT: H.H. Dashevsky
386 Broadway Avenue
Winnipeg, Manitoba R3C 3R6
Telephone: 944-9991

- or -

940 Princess Avenue
Brandon, Manitoba R7A 0P6
Telephone: 727-8415

DESCRIPTION:

Established by an Act of Parliament on October 2, 1985, as a successor to the Industrial Development Bank which had been established in 1944.

The objectives of the Federal Business Development Bank are to promote and assist in the establishment and development of business enterprises in Canada by providing them with financial management services. It supplements such services available from others and gives particular attention to the needs of smaller enterprises.

ELIGIBILITY:

F.B.D.B. can provide assistance to almost every type of business, including manufacturing and commercial businesses, wholesale and retail trade, primary industry (including agriculture), tourist, recreational, and service businesses, construction trades, professional services, transportation and other businesses as well.

The business need not be an existing one. F.B.D.B. is particularly interested in helping to finance the establishment of new enterprises.

SERVICES PROVIDED:

(1) Financial Assistance

F.B.D.B.'s function is to supplement the services of other lenders and other sources of funding should be explored before F.B.D.B. is consulted.

F.B.D.B. can extend financial assistance to new or existing businesses and particular consideration is given to the financial needs of small businesses. Financing is available by means of loans, loan guarantees, equity financing or leasing or by any combination of these methods, in whatever manner suits the particular needs of the business. Most of the loans approved are for amounts less than $100,000.00. Larger loans are also granted but the greater the amount required, the greater the possibility that financing is available elsewhere on reasonable terms and conditions.

Terms of F.B.D.B. Loans

The Bank's rate of interest on new loans changes from time to time in keeping with the general level of interest rates in Canada but is usually in line with those generally available for business loans.

F.B.D.B. loans will usually be repaid by way of monthly installments of principal and interest, although where the particular needs of the business would make it appropriate, other arrangements may be considered. The length of the repayment period is tailored to suit the circumstances and depends, among other things, on the prospective earnings of the business, the extent to which future earnings may be needed to finance the purchase of additional fixed assets or to improve working capital, and the type of assets pledged as security.

The method of taking security varies from loan to loan and according to the laws of the various provinces. It usually is by realty mortgage, chattel mortgage or debenture.

Obtaining a Loan

When it appears that F.B.D.B. may be able to assist in a proposed project, full information regarding the project and the business will be needed so the Bank can proceed with the required study. During the consideration of an application, the applicant's place of business will be visited by an F.B.D.B. officer. No fee is charged for the investigation of a proposal. There is no obligation on the part of the applicant until a loan is approved by the Bank and accepted by the applicant.

(2) Management Counselling

F.B.D.B. management counselling service is available to assist small businesses in Canada to improve their methods of doing business and to overcome the problems which confront them.

The service, which is known as "Counselling Assistance to Small Enterprises" (C.A.S.E.), is provided at a nominal fee. It supplements counselling services obtainable from the private sector and makes available the experience of retired business persons and of other counsellors as required. For additional information, please refer to section "Counselling Assistance to Small Enterprises".

(3) Management Training

The aim of the F.B.D.B. management training service is the improvement of managerial performances in small Canadian businesses. This service is provided in several ways.

The Bank conducts management training seminars, at a nominal registration fee, in smaller cities and towns across Canada. These seminars are planned to meet the needs of owners and managers of small businesses.

F.B.D.B. sponsors and supports conferences to promote good management practices. It also develops and co-ordinates the distribution of management training courses for implementation by provincial education authorities.

(4) Information Services

The purpose of F.B.D.B.'s information services is to provide competent advice on the availability of programs of federal and other assistance to small businesses.

The Bank also publishes booklets on a wide range of topics pertaining to the management of small business in Canada. It distributes a bulletin featuring business developments and at its branch offices it maintains reference libraries with a variety of publications on small business management which can be obtained free or at a low cost from their publishers.

This is a federal program which is delivered by the Federal Business Development Bank, a federal Crown corporation.

COUNSELLING ASSISTANCE TO SMALL ENTERPRISES

Management Services Branch
Federal Business Development Bank
CONTACT: Gordon Smith
605 - 386 Broadway Avenue
Winnipeg, Manitoba R3C 3R6
Telephone: 949-6166

PURPOSE OF THE SERVICE:

F.B.D.B.'s Management Counselling Service supplements such services as may be available in the private sector. Its purpose is to assist owners and managers of business enterprises, particularly those of smaller size, to improve their methods of doing business and to overcome the problems which confront them. Your business may already be established or you are about to engage in a business enterprise in Canada. In either case, should you wish sound practical advice at a moderate cost on matters such as financial analysis and planning, sales promotion, production scheduling, product pricing and inventory planning, you may wish to enlist our management counselling service.

WHAT CAN IT DO FOR YOU:

The management counselling is performed by F.B.D.B. counsellors who are retired business executives selected for their management experience. The talents of many such persons have been assembled in various centres across Canada and an objective of the counselling service is to tailor the management skill of a particular counsellor to your need. Prior to a counsellor being assigned, you will be asked to sign a counselling services agreement with F.B.D.B. The counsellor will visit your place of business to discuss and analyze problems and opportunities. A confidential report of finds and recommendations will be sent to you. Travelling expenses incurred by a counsellor to visit your business will be absorbed by F.B.D.B.

WHO CAN APPLY:

Any proprietorship, partnership or limited company conducting virtually any type of business enterprise in Canada can apply provided:

(1) the enterprise does not have more than 75 full-time employees;

(2) the enterprise has had prior discussion of its problem(s) with its appropriate business adviso:(s).

HOW MUCH WILL IT COST YOU:

The charge is $13.25 per hour, the cost of 4 hours' counselling being collected at the first meeting with the counsellor. A statement will be submitted with the counselling report and the cost of counselling in excess of four hours will be charged at $13.25 per hour.

This is a federal program which is delivered by the Federal Business Development Bank, a federal Crown corporation.

TRAINING AND EDUCATIONAL PROGRAMS

The programs described in this section are aimed at supporting industry initiated training programs (employers), as well as individuals who want further education/ training in a variety of occupations/trades.

Some of the programs offer on-the-job training, while others provide extensive education/training programs in urban based educational institutions.

Individuals and/or employers requiring additional information regarding any of these programs should contact the program directly. Addresses and telephone numbers are shown at the beginning of each program description.

NEW CAREERS PROGRAM

Department of Labour & Employment Services
5th Floor - 213 Notre Dame Avenue
Winnipeg, Manitoba R3B 1N3

Note: Information sessions on the program are held regularly at the above address. To find out the time and date of the next session, please telephone: Winnipeg - 944-2823, or 944-4732.

Outside of Winnipeg, call toll free 1 - 800 - 282-8069 ext: 2823, or 4732.

DESCRIPTION:

New Careers is an adult career training program that provides opportunities for people to receive combined on-the-job and classroom training in a wide variety of human service fields, management and technical services. The program is different because you learn in the classroom and on-the-job and when you have completed the program successfully, you would be hired for the job you have been trained to do.

The program responds to individuals and qualifying employers by developing a training plan which is suited to both. Training and evaluation systems based on an analysis of the job description of the employer and the individual needs are incorporated into the training plan design.

New Careers teaches the classroom component of the training plan, monitors the on-the-job training progress and provides counselling and support to trainees and employers as required. The employing agency provides the on-the-job training and supervision. Trainees receive an allowance based on a percentage of the entry level salary of the job for which she/he is training.

ELIGIBILITY:

(1) Individuals

If any of the following describes your situation you should consider New Careers:

- you are currently unemployed;
- you are working in a low-paying job that requires little or no skills;
- you want to work in a particular field but don't have the qualifications;
- you have shown the desire and willingness to learn new skills;
- you don't have the opportunity to receive education or training through the usual channels because of your location; you can't afford it; or, you don't meet entry qualifications;
- you live in an area where New Careers training is offered;
- you think you would benefit from New Careers.

(2) Agencies/Companies

Participants include government departments, private agencies and various business organizations and companies throughout the province. These organizations contract with New Careers to participate in the on-the-job training program.

This program is cost-shared under the Canada/Manitoba Northern Development Agreement by the federal Department of Industry, Trade and Commerce/D.R.E.E. and the Province of Manitoba. It is delivered by the provincial Department of Labour and Employment Services.

POST SECONDARY CAREER DEVELOPMENT

Department of Education
111 - 1200 Portage Avenue
Winnipeg, Manitoba R3G 0T5
Telephone: 786-0435

DESCRIPTION OF THE BRANCH:

Post Secondary Career Development designs, develops and operates educational programs in co-operation with universities, community colleges and hospitals. Opportunities are available for low income residents who have been excluded from post-secondary training and education for reasons of geographical location, age, lack of formal academic preparation or cultural, ethnic, family and linguistic barriers.

The programs engage in active recruitment of mature students who are motivated to develop themselves beyond their present situation. Committed program staff administer academic, personal, social and financial supports, including allowances, in such a way that students can succeed in their chosen endeavour.

PROGRAM DESCRIPTION:

(1) Brandon University Northern Teacher Education Program (BUNTEP)

Contact: Garry Nicol, Director
Brandon University
Brandon, Manitoba
Phone: 727-7315

BUNTEP is designed to provide teacher education off campus in a number of northern communities including Cross Lake, Norway House, Fairford, Peguis, Grand Rapids, God's Lake Narrows, Split Lake, and Thompson.

Residents of the community are selected for the program by a community

committee, staff and students. The size of the centre varies from ten to twenty students. Educational courses are delivered by travelling professors and a centre co-ordinator who is a resident in the community. Students spend a portion of their time on campus at Brandon University and are able to acquire a teaching certificate usually in four years.

(2) ACCESS - Red River Community College

Contact: Wayne Bemister, Director
Bldg. F, Room 210, Red River Community College
2055 Notre Dame Avenue
Winnipeg, Manitoba
Phone: 633-5930

This support program is located on campus at Red River Community College and provides entrance into a variety of fields including but not limited to Secretarial Science, Business Administration, Industrial Arts Teacher Training and Business Teacher Education. Individualized pre-college courses are designed to prepare the student for the college curriculum. The staff provides academic assistance, personal counselling, and financial assistance for the duration of the students' program. Places are available for 45 northern residents.

(3) University of Manitoba ACCESS Program

Contact: Deo Poonwassie, Director
University of Manitoba
503 University Centre
Winnipeg, Manitoba
Phone: 261-5760 (ext. 213)

Opportunities are available for approximately 50 students to pursue careers in social work, arts, law, agriculture, engineering, physical education and commerce. Qualified staff are available to guide students through the intricacies of the university system and to supply academic and personal counselling.

(4) Special Pre-Medical Studies Program (SPSP)

Contact: Deo Poonwassie, Director
University of Manitoba
503 University Centre
Winnipeg, Manitoba
Phone: 261-5760 (ext. 213)

The Special Pre-Medical Studies Program, located at the University of Manitoba Medical School is designed to prepare students intending to pursue studies requiring a broad base of scientific knowledge--including Medicine, Dentistry, and Pharmacy.

(5) Native Medical Program

Contact: Deo Poonwassie, Director
University of Manitoba
503 University Centre
Winnipeg, Manitoba
Phone: 261-5760 (ext. 213)

Located at the University of Manitoba, this program offers opportunities for successful graduates of the Special Pre-Medical Studies Program who are accepted into the Faculty of Medicine, Dentistry and Pharmacy.

(6) Northern Nursing Education Program

Contact: Fjola Thickfoot, Director
23 Nickel Road, Provincial Bldg.
Thompson, Manitoba
Phone: 778-7058

The Northern Nursing Education Program is designed to educate students at the Registered Nurse level. Additional courses have been developed to enhance the students' science, math, reading and communication skills and are delivered by program staff in the preparation year. The requirements for graduation can be completed in 3 years. The program began in Thompson in January, 1983 with 15 students and will eventually expand to provide places for 45 northern residents.

(7) Northern Social Work Program

Contact: Ann Charter, Director
Northern Social Work Program
C/O 23 Nickel Road
Thompson, Manitoba R8N 0Y4
Telephone: 778-6823

To be located in Thompson, this program is designed to provide students with a Bachelor of Social Work from the University of Manitoba. The requirements for graduation can be completed in four years. This program will begin in F Y 83/84 with 15 students.

(8) Northern Management and Administrative Training

Contact: Donald J. Unruh, Acting Director
Post Secondary Career Development
Room 111 - 1200 Portage Avenue
Winnipeg, Manitoba
Telephone: 786-0435

This program is designed to provide accreditation in management and administration for students from northern Manitoba. The requirements for graduation can be completed in four years. This program will begin in F Y 83/84 in Thompson with an intake of 15 students.

These programs are cost-shared under the Canada/Manitoba Northern Development Agreement by the federal Department of Industry, Trade and Commerce/D.R.E.E. and the Province of Manitoba. These programs are delivered by the provincial Department of Education.

INSTITUTIONAL TRAINING PROGRAM

Further information on this program may be
obtained from your local Canada Employment Centre
or by contacting one of three community colleges in the province

Red River Community College
2055 Notre Dame Avenue
Winnipeg, Manitoba R3H 0J9
telephone: 632-2311

Keewatin Community College
436-7th Street East
The Pas, Manitoba R9A 1P7
telephone: 623-3416

Assiniboine Community College
1430 Victoria Avenue East
Brandon, Manitoba R7A 2A9
telephone: 725-4530

DESCRIPTION:

Programs provided through the Institutional Training Program are geared to both the requirements of individuals and the occupational demands of the labour market. Training courses are available under this program in the following general areas;

- management and administration
- health occupations
- trades, technology and related occupations
- adult basic education

FINANCIAL ASSISTANCE:

In addition to having all the costs of their training paid by the federal government, workers enrolled in full-time courses normally qualify for income support during the time they are taking training. This income support may consist of unemployment insurance benefits if they are eligible or in the event they are not, a weekly training allowance. Supplementary allowances are also available for living away from home, travel and dependent care.

ELIGIBILITY:

Persons who are one year beyond the school age in their province and who have been out of elementary or secondary school for twelve months or more are eligible to apply for training under this program. A person registered as an apprentice and taking apprentice training is exempt from the above 12 month rule. In certain circumstances, the one-year-out-of-school rule may be waived.

TRAINEE SELECTION:

Adults are selected for training by councellors at Canada Employment Centres. In the selection process, factors such as work history, academic achievments, aptitudes and interests are considered. Councellors work in close co-operation with representatives of provincial training institutions and other organizations in referring workers to suitable training courses. Counselling on the various training opportunities is also available at each of the community colleges in the province and at the Student Aid Branch.

TYPES OF TRAINING PURCHASED:

(1) Occupational Skill Training:

In addition to purchasing occupational skill training courses for new entrants to the labour force, the federal government may also purchase courses on behalf of workers who need to upgrade their levels of competence due to technological changes occuring in their occupations.

Most occupational skill training is purchased from provincially operated training institutions such as community colleges, and the training itself occurs in the classroom. However, there are instances where a part of a course may be given in the actual work setting so that trainees will have a chance to practice and develop the required occupational skills.

(2) Basic Training For Skill Development:

Through the purchase of academic upgrading courses, workers are helped to get the prerequisites they need to enroll in occupational

skill training courses or to enter occupations for which a designated academic level is a prerequisite. Academic upgrading courses are designed to provide trainees with knowledge and skills in communications, mathematics and science. Levels of instruction may cover up to grade 12, but most of the academic upgrading purchased on behalf of workers falls between grades 7 and 10.

(3) Apprenticeship Training:

Apprenticeship training is generally from three to five years duration. It consists of working under the direction of a qualified tradesperson plus taking related classroom instruction, usually not exceeding ten (10) weeks annually.

Apprentices are referred to classroom instruction by the provincial Director of Apprenticeship, following consultation with training authorities and the Canada Employment and Immigration Commission. The full costs of the prescribed classroom instruction may be paid by the federal government.

(4) Language Training:

English of French language training courses may be purchased on behalf of immigrants or Canadians who are prevented from obtaining suitable employment by their lack of fluency.

This is a federally funded program which is delivered by the community colleges and other provincial agencies.

INDUSTRIAL TRAINING PROGRAMS

Further information on this program may be
obtained from your local Canada Employment Centre

The federal government has two industrial training programs: General Industrial Training (GIT) and Critical Trade Skills Training (CTST). Each is described below:

(1) General Industrial Training Program (GIT)

Under the General Industrial Training Program the federal government reimburses employers for some of the expenses they incur in developing the occupational skills of their employees through company-based training.

Criteria:

- the trainee must be an employee of the employer;
- the trainee must be at least 17 years of age;
- the maximum duration of financial support by the federal government is 52 weeks;
- training plans must be approved by a designated federal or provincial government officer.

Reimbursement:

Wages:	Special Needs (clients with severe employment barriers)	85%
	Unemployed (prior to training)	50%
	Employed	50%
	Women in non traditional occupations	75%

Reimbursement is based upon the above percentages of actual wages paid during training to the present maximum of $250.00 per week cost to the federal government. It does not include statutory holidays or any other indirect costs such as workmen's compensation, unemployment insurance

premiums, etc., but basic wages only for a normal work week.

Instruction Costs:

For training given off-the-job, (e.g. vestibule or classroom where any production resulting from the training is incidental to the instruction itself), the following costs may be considered for reimbursement:

° Instructor's salaries: 1 - 2 trainees $ 6 per instructor hour
3 - 4 trainees $12 per instructor hour
5 plus trainees$18 per instructor hour

100% of salaries only based upon the above scale or whichever is less.

° Training Aids: 100% for expendable aids during the training period. Production materials used during training will not be included.

° Rental of premises and training equipment:
100% when it is essential, and employer's facilities are not adequate. Must be from a third unrelated party.

° Instructor's travel and living expenses:
100%

Where training is done on-the-job and the trainee develops knowledge and skills while actually working, only wages will be reimibursed.

The federal government's participation is based upon assisting workers to develop the basic knowledge and skills they need to perform their jobs. Normally, its participation will end when the trainee is performing at 50% of the normal production rate required of workers.

(2) Critical Trade Skills Training (CTST)

Through Critical Trade Skills Training, the federal government is seeking to encourage employers to develop and expand training for Canadian tradesmen

or workers in certain "designated" occupations which are characterized by chronic shortages of qualified workers. In Manitoba, these "designated" occupations include the following:

- Mould and Pattern Maker
- Tool and Die Maker
- Machinist
- Sheet Metal Worker (Industrial)
- Welder (Fitter)
- Industrial Electrical
- Industrial Maintenance Mechanic
- Heavy Duty Equipment Mechanic
- Instrument Maintenance Mechanic
- Air Frame Mechanic (Fitter)
- Aero Engine Mechanic
- Aircraft Mechanic

CTST has features similiar to the GIT. Both programs financially reimburse employers for some of the costs incurred in training their workers through company-based training programs. However, where GIT has concentrated mainly on developing knowledge and skills for occupations requiring shorter periods of training, CTST focuses on occupations requiring longer and technically more complex training.

The maximum duration of financial support under CTST is two years or 50% of the time required to reach a specific occupation proficiency level, whichever is less. The federal government's wage reimbursement over this time period is 50% to a maximum cost of $250.00 per week per trainee.

Other costs directly attributable to training may be reimbursed at the same rates as for GIT.

These are federal programs which are delivered by the Canada Employment and Immigration Commission.

THE INDIAN EMPLOYABILITY PROGRAM

Contact: E.E. Skabar

1100 - 275 Portage Avenue
Winnipeg, Manitoba R3B 3A3
Telephone No.: 949-3713

DESCRIPTION:

The objective of the Indian Employability Program is to assist and support Indian people in developing and obtaining access to meaningful occupational opportunities for employment in the Local and National Labour Market.

The program is guided by the realization that C.E.I.C. has the employment mandate for all Canadians, but due to regulatory restrictions and service constraints, does not always meet the needs of Indian people. This program acts to compliment and supplement thoses services supplied by Canada Employment Centre.

ADMINISTRATION:

The program is managed and administered by respective area Indian Bands, Education Authorities and Tribal Councils.

ELIGIBILITY:

- Registered Canadian Indians and a resident of Canada at the time of application.
- Meets the training criteria requirements.
- Must have assurance that C.E.I.C. or any other sponsoring agency cannot deliver the required services.
- No longer required, by the law of their province, to attend school.
- Out of school for any twelve consecutive months since attaining their school leaving age.
- The course they are enrolled in is suited to their needs and is

likely to increase their earnings and employment potential.

PRIORITY:

- Applicants who have recently obtained the necessary academic qualification through the high school program and have been accepted by an accredited college or institute of technology, but are unable to receive C.E.I.C. sponsorship or support from any other funding agency.
- Adults who have been accepted for training by an accredited college or institute of technology but are unable to receive C.E.I.C. sponsorship or support from any other funding agency.
- Adults in need of training in order to better qualify for employment opportunities but are unable to receive sponsorship from any other funding agency.

TYPES OF TRAINING/ASSISTANCE:

(1) Occupational Skills Training Provides:

- specific job training
- academic upgrading for intended skills
- baisc job readiness training
- special occupational skills training courses

(2) Training on the Job Provides:

- Wage subsidy by an employer to a trainee in their employ for the purpose of obtaining work skills and/or experience on the job with the intent of becoming hired for the position being trained for.

(3) Mobility:

- Provides subsidization of travel, meals, and accomodation costs, where C.E.I.C. has no service capacity.

FINANCIAL ASSISTANCE:

In addition to having all the costs of their training paid by the federal government, workers enrolled in full-time courses normally qualify for income support during the time they are taking training. This income may

consist of unemployment insurance benefits if they are eligible or in the event that they are not, a weekly training allowance. Supplementary allowances are also available for living away from home, travel and dependent care. Allowance rates and/or structure is consistent with that paid by Canada Employment and Immigration.

APPLICATIONS:

Individuals interested in applying and/or requiring additional information regarding this program should contact their respective area Band Education Authority and/or Tribal Council. Additional and/or further information may also be obtained by phoning the Department of Indian and Northern Affairs at 949-3713.

RENEWABLE RESOURCES AND AGRICULTURAL PROGRAMS

The federal and provincial programs described in this section provide financial assistance and technical advice to individuals engaged in agricultural production and primary producing activities such as trapping and fishing.

Grants and loans are available for the purchase and/or construction of equipment that is required for primary producing activities. Loans and contributions are available to improve agricultural production.

The majority of the programs can provide technical advice and support to individuals on request.

Individuals interested in applying and/or requiring additional information regarding any of these programs should contact the program directly. Addresses and telephone numbers are shown at the beginning of each program description or in the description.

FISHERMEN'S LOANS

Manitoba Agricultural Credit Corporation
Contact: Oli P. Josephson
(Director, Fish Loan Section)
1500 Notre Dame Avenue
Winnipeg, Manitoba R3E OP9
Telephone: 786-3401

DESCRIPTION:

The Manitoba Agricultural Credit Corporation under the direction of the Department of Natural Resources is responsible for administering credit to fishermen. The objectives of this funding are:

- To provide assistance to fishermen in establishing, developing and operating economic fishing enterprises.
- To assist young fishermen in becoming successfully established in the fishing industry.

ELIGIBILITY:

You are eligible if:

- You are a resident of Manitoba;
- You are a Manitoba Licenced commercial fisherman and intend to pursue fishing as an occupation;
- You have been actively engaged in freshwater fishing for at least three years of the five years immediately preceding formal application for a loan. Applicants with less than three years experience in the last five years may be considered under certain circumstances;
- You are 18 years of age or over.

Loans may be made to individual fishermen, fishermen in partnership, groups of related fishermen operating together, co-operatives and limited companies.

AMOUNT OF LOAN:

Financial assistance is provided in loan form, the limitations of which are outlined below:

- no loans will be made for an amount less than $400.00;
- up to a maximum of $14,000.00 for an individual fisherman who fishes during either the open water or winter season;
- up to a maximum of $42,000.00 or $14,000.00 per member, whichever is the lesser for: fishermen in partnership, groups of related fishermen operating together, and fishing co-operatives, and limited companies whose members fish during either the open water or winter season;
- up to a maximum of $24,000.00 for an individual fisherman who fishes during both open water and winter season;
- up to a maximum of $72,000.00 or $24,000.00 per member, whichever is the lesser for: fishermen in partnership, groups of related fishermen operating together, fishing co-operatives and limited companies whose members fish during both open water and winter seasons.

PURPOSES OF WHICH LOANS MAY BE MADE:

- The purchase of fishing equipment including shore installation.
- Approved other purposes related to the establishment and development of economic commercial fishing operations.

No loans may be made for operating expenses including the purchase of replacement nets and replacement fishing gear. Advances for seasonal operating expenses are provided by the agents of the Freshwater Fish Marketing Corporation.

SECURITY FOR LOAN:

- Loan may be secured by equipment and other suitable assets owned or to be purchased with the proceeds of the loan.
- All loans will be based on at least 80% of appraised value of security.
- Security will be taken by way of mortgage or chattel mortgage as applicable. Legal costs involved in the provision of security are payable by the borrower. Insurance may be required on assets provided as security.

REPAYMENT:

All loans will be repayable over the term agreed upon, not exceeding fifteen years. Pre-payment in whole or in part may be made at any time.

Through courtesy of the Freshwater Fish Marketing Corporation, convenient arrangements for repayment may be made by "Check-Off Assignment" on the basis of a percentage of fish marketed.

INTEREST RATE:

The interest rate may vary from time to time in relation to the cost of money to the Province of Manitoba.

For young fishermen (18 to under 35 years of age) the interest rate for the first five years shall be two percent less than the rate set for other fishermen. Thereafter, the rate will be the same as that set for other fishermen.

WHERE TO APPLY FOR A LOAN:

Application forms are available from agents of the Freshwater Fish Marketing Corporation, the Manitoba Agricultural Credit Corporation office at the Winnipeg address provided previously and their office in The Pas - that address is:

Fishermen's Loans
P. Marchenski
Box 357 - Otineka Mall
The Pas, Manitoba R9A 1K5
Telephone: 623-5850

This is a provincial program which is administered by the Manitoba Agricultural Credit Corporation, a provincial Crown corporation.

FISHING VESSEL ASSISTANCE PLAN

Department of Fisheries and Oceans
Freshwater Institute
501 University Crescent
Winnipeg, Manitoba R3T 2N6

DESCRIPTION:

This program is available to all Canadian fishermen, a fish company or corporation for the construction of new fishing vessels and/or the conversion/ modification of existing vessels or fleets.

The program is designed to:

- improve the fishing fleet;
- increase the income of fishermen;
- provide stability in the boat building industry; and
- improve quality of the landed product.

Officers at the following locations can be contacted for more information on the program:

Department of Fisheries and Oceans
103 Selkirk Avenue
Thompson, Manitoba
Phone: 778-5470

Department of Fisheries and Oceans
153 Lombard Avenue
Winnipeg, Manitoba
Phone: 949-4060

ELIGIBILITY:

To be eligible for a subsidy, the vessel must be:

- replacing an older vessel of similar length and of minimum age;
- a minimum of 16' in length;
- built and registered in Canada; and

° used and equipped for any of the following:

- commercial fishing;
- processing fish.

FINANCIAL ASSISTANCE:

(1) Construction or purchase of new fishing vessels:

° subsidies are available to fishermen at 25% of approved costs of the construction or purchase of a new vessel.

(2) Conversion or modification of an existing vessel:

° conversion means converting to a different method of fishing;

° modification of an existing vessel is directed toward safety, efficiency, improved quality of the landed product, and storage and handling facilities on the vessel;

° the cost of conversion or modification must exceed $2,000. The subsidy is available at 25% of the approved cost of the conversion or modification of the vessel.

(3) Modification of an existing vessel to bring it into compliance with Schedule III of the Fish Inspection Regulation.

° assistance will be provided for 50% of the approved cost of upgrading excluding labour to a maximum of $1,000 per vessel.

This is a federally funded program delivered by the federal Department of Fisheries and Oceans.

FISHING VESSEL INSURANCE PLAN

Department of Fisheries and Oceans
Freshwater Institute
501 University Crescent
Winnipeg, Manitoba R3T 2N6

DESCRIPTION:

This program was introduced to the prairie provinces and territories in 1970 with the objective being to make available insurance coverage to all commercial fishing vessels at the lowest possible rate. The program is designed to:

- provide coverage against all recognized perils of the sea;
- oriented to the needs of the fishermen;
- educate fishermen on safety, vessel maintenance, vessel repair and construction;
- encourage fishermen to insure their vessels.

ELIGIBILITY:

To be eligible, the vessel must be:

- used in the commercial fishery; and
- have a minimum value of $500.

Departmental officers are in the following locations and can be contacted for further information on the program:

Department of Fisheries and Oceans
103 Selkirk Avenue
Thompson, Manitoba
Phone: 778-5470

Department of Fisheries and Oceans
153 Lombard Avenue
Winnipeg, Manitoba
Phone: 949-4060

This is a federally funded program delivered by the federal Department of Fisheries and Oceans.

SPECIAL ARDA

Department of Northern Affairs
920 - 405 Broadway Avenue
Winnipeg, Manitoba R3C 3L6
Telephone: 944-2510
Toll Free: 1-800-282-8069

DESCRIPTION:

The program aims at improving the incomes and standards of living of individuals and groups in rural and remote Manitoba particularly those of Native origin by increasing their capacity to:

- harvest renewable resources, specifically fishing and trapping. (The trapping program is delivered by the Department of Natural Resources and is described on page 48);
- produce vegetables and other foods for local consumption.

TYPES OF ASSISTANCE:

(1) Grant assistance is available to fishermen who are recommended by the local fishermen's association for such equipment as boats, motors, nets and major motor and snowmobile repairs. As well, capital assistance is available to groups for the purchase of equipment which would improve their productivity, i.e. ice-making machines.

(2) Grant assistance may be made available to community groups for improvement on common use land, e.g. community pastures and community gardens. Assistance may include roto-tillers, first-time seed and fertilizer costs.

(3) Grant assistance is available to fishermen groups or associations for the renovation or replacement of fish holding stations and fish packing/sorting stations.

OTHER CRITERIA:

The following guidelines assist producer organizations in recommending people needing help and type and level of support required for improved producer performance:

1. Applicants must be 18 years of age or older.

2. Applicants must be eligible for and obtain the necessary trapping or fishing licences.

3. Applicants who have previously received assistance must demonstrate that the use of the equipment provided had led to increased productivity. However, the program will not duplicate assistance previously provided.

4. Applicants must demonstrate that assistance applied for will not duplicate equipment provided or available under other programs.

5. Applicants must not be employed on a full-time basis. However, consideration will be given to applicants who supplement their primary production activities with marginal earnings from employment in other areas.

6. New licence holders applying for assistance must provide references certifying that they have served a minimum of three (3) years as a helper under a licenced primary producer.

7. Applicants must be unable to totally finance the necessary investment in equipment.

8. Applicants must be a member of a group or association whose membership consists of a majority of people of Native ancestry.

PLEASE NOTE:

The Special ARDA Program is not to be viewed as a continuous subsidy for trapping or fishing equipment. Assistance provided is designed to enable productive

trappers and fishermen to increase their incomes. All trappers or fishermen are required to provide production records.

This is a federal/provincial cost-shared program funded by the Department of Regional Expansion and the provincial Department of Northern Affairs. It is delivered by the Department of Northern Affairs.

SPECIAL ARDA TRAPPING ASSISTANCE PROGRAM

Department of Natural Resources
Box 24, 1495 St. James Street
Winnipeg, Manitoba R3H 0W6
Telephone: 786-9457

- or -

Local Fur Manager

Ed Engen
Box 24
1495 St. James Street
Winnipeg, Manitoba R3H 0W6
Telephone: 786-9142

Local Fur Manager

Ed Coulson
Provincial Building
27 - 2nd Avenue S.W.
Dauphin, Manitoba R7N 1B5
Telephone: 638-9111

Local Fur Manager

Chester Wishart
Provincial Building
Box 2500 - 3rd & Ross Avenue
The Pas, Manitoba R9A 1M4
Telephone: 623-6411

Local Fur Manager

Oswald Hudson
Provincial Building
59 Elizabeth Drive
Thompson, Manitoba R8N 1S7
Telephone: 778-4411

DESCRIPTION:

This program aims at improving the incomes and standards of living of individuals and groups by increasing their capacity to harvest renewable resources, specifically, the trapping of fur animals.

TYPES OF ASSISTANCE:

Grants are available to individuals and groups to assist with the purchase of equipment. Some examples of the types of equipment are canoes, traps and skidoos. Those receiving assistance must be recommended by the producer organization, in this case the Local Fur Council.

OTHER CRITERIA:

The following guidelines assist producer organizations in recommending people needing help and the type and level of support required for improved producer performance:

1. Applicants must be 18 years of age or older.

2. Applicants must be eligible for and obtain the necessary trapping or fishing licences.

3. Applicants who have previously received assistance must demonstrate that the use of the equipment provided had led to increased productivity. However, the program will not duplicate assistance previously provided.

4. Applicants must demonstrate that assistance applied for will not duplicate equipment provided or available under other programs.

5. Applicants must not be employed on a full-time basis. However, consideration will be given to applicants who supplement their primary production activities with marginal earnings from employment in other areas.

6. New licence holders applying for assistance must provide references certifying that they have served a minimum of three (3) years as a helper under a licenced primary producer.

7. Applicants must be unable to totally finance the necessary investment in equipment.

8. Applicants must be a member of a group of association whose membership consists of a majority of people of Native ancestry.

PLEASE NOTE:

The Special ARDA Program is not to be viewed as a continuous subsidy for trapping or fishing equipment. Assistance provided is designed to enable productive trappers and fishermen to increase their incomes. All trappers or fishermen are required to provide adequate production records.

This is a federal/provincial cost-shared program funded by the Department of Regional Economic Expansion and the provincial Department of Northern Affairs. It is delivered by the Department of Northern Affairs.

MANITOBA INDIAN AGRICULTURAL PROGRAM INC. (M.I.A.P.)

Contact: Bob Green
320 - 260 St. Mary Avenue
Winnipeg, Manitoba R3C 0M6
Telephone: 247-1647

(See Regional Director to Follow)

DESCRIPTION:

The purpose of the program is to encourage agricultural development as a viable economic activity on those Indian reserves having such potential. Assistance is provided to Indians for off-reserve farming as well. It is aimed primarily at Indian farmers who are presently in the industry, including those who are marginally self-supporting because of a lack of development assistance and training.

It was a five-year program, having begun in 1975. It has now been extended to

March, 1985. The program is managed by a seven-member board of directors comprised of four representatives of the Indian farmers, one representative each from D.I.A.N.D. and Provincial Agriculture, and one from the business community.

TYPES OF ASSISTANCE:

1. On-Farm Extension and Advisory Assistance

   This is intended to fill the technological, managerial and experience gap between those services provided by Provincial Agriculture extension workers and what the Indian farmers and community needs on a continuing basis.

   Assistance is provided through the provision of a technical support staff; hired by M.I.A.P. to advise clients in planning, marketing, operational techniques, etc.; and, native assistant farm advisors hired to provide information on appropriate provincial programs and act as a communication link with the non-Indian community vis-a-vis the Program.

2. Training

   All applications for assistance under the Program include a training package for the applicant which is a condition of assistance. Training includes on-the-job training, workshops, as well as specialized courses. Costs are borne by M.I.A.P. and the Canada Employment and Immigration Commission.

3. Farm Loans

   This program component is designed to assist applicants unable to obtain reasonable loans for capital and operations from normal sources. The M.I.A.P. will recommend on either a guarantee or a direct loan from the Indian Economic Development Account.

4. Farm Development Contributions

   M.I.A.P. may make contributions to the financial costs of the farm operations based on each particular application, productivity earnings, projections, ability to pay and other funding sources. The maximum contribution to an individual cannot exceed $60,000. The maximum contribution

to a group cannot exceed $180,000.

Contributions to land improvements may be made in amounts up to and including 100% of the cost, subject to the above limits.

Contributions for livestock, buildings, and equipment may be made up to and including 40% of the total cost.

5. Other Contributions

M.I.A.P. may make a contribution of $180,000 for the construction of any one community pasture. These pastures must be made available to all livestock farmers within a band and Indian useage must be at least 75% of the carrying capacity after three years.

Financial assistance up to $380 may be made for the provision of veterinary services on an area or reserve basis but not on an individual farm basis.

This is a federally funded program (Department of Indian Affairs) which is delivered through M.I.A.P. staff.

Manitoba Indian Agricultural Program Inc.

----------DIRECTORY----------

FARM ADVISORS

- Mr. Paul Mandziuk
  Box 850
  Virden, Manitoba ROM 2CO
  Phone: 748-3873
- Mr. Colin Williams
  Mr. Doug Courchene
  Box 189
  Hodgson, Manitoba ROC 1NO
  Phone: 645-2324
- Mr. Michael Dixon
  Box 1051
  Swan River, Manitoba ROC 1NO
  Phone: 734-3417
- Mr. Harvey Nikkel
  Mr. Gordon McLean
  Box 247
  Ashern, Manitoba ROC OEO
  Phone: 768-2332
- Mr. Dave Covers
  Mr. Ron Marchenski
  25 Tupper Street N.
  Portage La Prairie, Manitoba R1N 3K1
  Phone: 857-9711
- Mr. Arthur Boubarb
  Mr. Stan Bear
  320 - 260 St. Mary Avenue
  Winnipeg, Manitoba R3C 0M6
  Phone: 947-1647

- Mr. Larry Pascal
  27 - 2nd Avenue S.W.
  Dauphin, Manitoba R7N 1S4
  Phone: 638-9111, Ext. 241

- Mr. Bill Talbot
  Mr. John Sioux
  Box 100
  Shoal Lake, Manitoba ROJ 1ZO
  Phone: 759 - 2741

NORTHERN HORTICULTURE PROGRAM

Department of Agriculture
Soils and Crops Branch
Box 26, Provincial Building
59 Elizabeth Drive
Thompson, Manitoba R8N 1X4
Telephone: 778-4411
(collect calls within Manitoba accepted)
Contact: Dinah Ceplis

DESCRIPTION:

The purpose of this program is to offer gardening services to interested individuals and community groups in northern and remote Manitoba, to facilitate the following objectives:

1. To develop local skills and self-confidence in the production of horticultural crops, and thereby to improve the availability and utilization of fresh produce in northern communities.

2. To create a greater awareness of gardening potential in those communities presently not involved.

3. To develop commercially viable horticultural projects where the interest is present and the land available.

4. To determine the potential for commercial agricultural crop production in northern areas.

TYPES OF ASSISTANCE:

1. Land Breaking Service

A 2500 kilogram Rome disc is available to northern communities or individuals who are developing large acreages of Crown land for agricultural crop production. Once land is destumped, this unit, pulled by a machine such as a Caterpillar D6 or D7, will break the soil crust to a 15 to 20 centimetre depth.

2. Large Tiller Service

A tractor and Howard retovator provide a tilling service for the initial development of vegetable garden sites in road and rail accessible communities.

3. Hand Tillers

A number of 5 HP hand rototillers and one 14 HP ride rotovator are located in northern communities to provide light equipment for garden plot maintenance after initial breaking. The care and use of these tillers is administered by the Nutrition-Health Advisors of Frontier School Division.

4. Nutrition/Health Advisors

The program has worked closely with Frontier School Division's nutrition program in the development of skilled gardening resource people in northern and remote communities. The advisors gardening duties include co-ordinating local tilling services, promoting youth gardening, and teaching vegetable cooking and preserving classes in the classroom and community.

5. Youth Gardening Service

Youth gardening is promoted through the Nutrition/Health Advisor program. The main purpose is the transfer of gardening skills to youth and the development of recreational activities through gardening. Kits are provided for both outdoor vegetable gardens in the summer and container gardens in the winter.

6. Technical Backup (In-field Assistance)

The horticulturist travels to communities to review their projects and provide:

- disease identification and control measures;
- insect identification and control measures;

- soil analysis and fertilizer recommendations;
- vegetable and plant variety recommendations for the North;
- engineering services to include land drainage, storage, construction and building designs, irrigation designs, etc.

7. Horticultural Information

The Department has available a publication listing of 160 articles that pertain to northern horticulture. Subjects range from hobby greenhouse, indoor and outdoor gardening, recommended vegetable varieties, etc. As well, a northern handbook, consisting of 120 pages of cultural instruction on vegetable production techniques and diagrams has been developed which is used by the nutrition advisor. The Department also maintains an extensive slide library demonstrating skills and techniques of northern horticulture.

8. Workshops

The Department provides seminars and workshops on a variety of horticultural subjects for purposes of skill transfer. Generally, audio visual presentations are made with demonstrations involving audience participation. These workshops are designed to meet the specific needs of the community or target group involved. Intensive sessions are held with nutrition advisors and the gardening co-ordinator of Medical Services Branch, (Health and Welfare Canada), summer gardening-nutrition program.

9. Garden Demonstrations

The Department supplies basic requirements (seed, fertilizer, insecticides, fungicides) to outdoor and tunnel garden demonstrations, which exhibit the potential of vegetable production under northern growing conditions.

10. Commercial Projects and Demonstrations

The Department provides technical backup to individuals interested in commercial production of potatoes, forage seed, and barley in northern communities, as well as those individuals interested in developing market gardens.

This is a provincially funded program and is delivered by the provincial Department of Agriculture.

EMPLOYMENT CREATION PROGRAMS

This section briefly describes federal and provincial programs that are designed to create additional employment opportunities for a particular group experiencing difficulty in entering or re-entering the labour force.

The majority of the programs will provide contributions to projects in the form of wages for periods ranging from less than twelve (12) months to three (3) years. There is a minimal amount of contribution funds for other costs such as capital and overhead.

Eligible project sponsors include new and existing small business enterprises, community groups, non-profit organizations, community development corporations, co-operatives and Indian Band Councils.

Individuals interested in applying and/or requiring additional information regarding any of these programs should contact the program directly. Addresses and telephone numbers are shown at the beginning of each program description.

THE CAREER-ACCESS PROGRAM

Canada Employment and Immigration Commission
Room 710 Eaton Place
330 Graham Avenue
Winnipeg, Manitoba R3C 4B9
Telephone: 949-7770

DESCRIPTION:

CAREER-ACCESS is designed to provide employment opportunities for those who face serious difficulties in finding on-going employment. It operates through a system of wage subsidies to employers. In essence, the jobs created amount to a type of internship through which people can learn the skills to qualify them for continuing employment.

CAREER-ACCESS FOR YOUTH:

Special provisions have been built into the program to deal with some of the more urgent problems facing youth who need help in making the transition from school into the work force.

Similarily, those who have been unemployed for reasons of physical or mental disability, or other employment disadvantage, can acquire work experience to help them gain access to the regular labour force.

ELIGIBLE PARTICIPANTS:

Employers:

- Businesses, private organizations and community groups are eligible to apply.
- Referrals must be obtained through Canada Employment Centres.

Job Seekers:

- youth who are unable to get a job, particularly those who lack work experience;
- youth and others with post-graduate qualifications who have left

school and are unable to find work in an area appropriate to their post-secondary occupational qualifications;

- ° disabled or disadvantaged people;
- ° men and women returning to the work force after a prolonged absence;
- ° older workers who have been permanently laid-off, under certain specified circumstances;
- ; and, in the summer months, students intending to return to school.

ELIGIBLE PROPOSALS:

Requests for CAREER-ACCESS assistance must meet certain criteria:

- ° ordinarily, the job offered must provide full-time employment;
- ° personal services to the employer are excluded;
- ° except in the case of students, there must be reasonable expectation of continued employment beyond the subsidy period;
- ° no existing employee can be displaced;
- ° employment provided to students must be related to his or her studies;
- ° employment paid solely by commission or so-called "piece work" is excluded;

PROGRAM BENEFITS:

- ° Subsidies are generally paid at the rate of 50% of gross wages, to a maximum of $15,000 per employee. In exceptional cases, the subsidy can go to 85%.
- ° Smaller employers (i.e. up to 10 employees) are limited to two subsidized positions at a time; others, up to 20% of the total number.
- ° Maximum subsidy periods of 52 weeks for non-students; 18 weeks annually for up to three years for students.
- ° Under certain circumstances, a maximum of $10,000 may be paid to provide facilities or equipment for disabled persons.
- ° In addition to other payments, up to $80. weekly may be paid to non-profit or charitable organizations.
- ° Financial assistance is also available to community groups to help deliver the CAREER-ACCESS program.

DELIVERY AND APPLICATION PROCEDURES:

This is a Federal government program which is delivered through Canada Employment Centres of the Canada Employment and Immigration Commission.

Applications and requests for assistance should be made to the local offices of the Commission or at the address provided above.

THE JOB CORPS PROGRAM

Canada Employment and Immigration Commission
Room 710 Eaton Place
330 Graham Avenue
Winnipeg, Manitoba R3C 4B9
Telephone: 949-4023

DESCRIPTION:

Funding is offered to private businesses, volunteer agencies, charitable organizations, individuals and community groups to organize JOB CORPS projects aimed at providing the unemployment disadvantaged with the skills and motivation they need to join the regular work force. JOB CORPS is closely linked with the CAREER-ACCESS program in its support of human resource development.

In addition to the job opportunities created by JOB CORPS, those involved will also receive counselling service, life skills training and other help.

Project funding includes wages for participants and project staff, and a contribution toward operating costs.

ELIGIBLE PARTICIPANTS:

Employers:

- They will be drawn from organizations, businesses and individuals in the community.
- Municipalities and school boards are eligible, subject to provincial government approval.

Job Seekers:

- Referrals to JOB CORPS projects will be made, through Canada Employment Centres and other agencies, from among those with physical or mental handicaps, inadequate training or experience or other disadvantages.

ELIGIBLE PROPOSALS:

- Competent management must be provided by project organizers.
- Proposed JOB CORPS activity cannot compete unfairly with existing services or businesses available in the community, and no existing workers can be displaced or replaced.
- Support for JOB CORPS projects from other sources is encouraged.

FUNDING CRITERIA:

- Up to $50,000 is available during the developmental phase of an approved JOB CORPS project, usually six months or less.
- Funding during the operational phase is up to $350,000 per year. Initial approval for both phases, combined, is for a period of up to three years, subject to effective performance.
- Up to $30,000 may, in certain circumstances, be available for the purchase of equipment and other items essential to an approved JOB CORPS project .

DELIVERY PROCEDURES:

Before a proposal is drawn up, please consult the Employment Development Branch nearest you for assistance.

This is a Federal government program which is delivered by The Employment Development Branch of Canada Employment and Immigration Commission.

THE CANADA WORKS PROGRAM

Employment Development Branch
Canada Employment and Immigration Commission
710 - 330 Graham Avenue
Winnipeg, Manitoba R3C 4B9
Telephone: 949-3928

DESCRIPTION:

The new CANADA WORKS program supports a wide range of projects from 6 to 52 weeks in duration. Those who benefit are jobless Canadians: laid-off workers, people on unemployment insurance or those whose benefits have expired, social assistance recipients, students returning to school and other unemployed persons.

The program is carried out in collaboration with private industry, as well as public or community employers. To qualify for support, projects must create three or more full-time jobs. No worker can be displaced or replaced as a result of a CANADA WORKS project.

ELIGIBLE EMPLOYERS:

- Businesses, organization, individuals and public sector sponsors submit project proposals. Details are available from Canada Employment Centres.
- Federal and provincial/territorial departments or agencies are eligible but must designate a non-government organization, business or individual as employer.
- Municipalities qualify, unless prohibited by the province.

ELIGIBLE UNEMPLOYED:

- For projects approved under Section 38, of the Unemployment Insurance Act, employees must be eligible for and in receipt of Unemployment Insurance benefits.
- Must have been unemployed for at least eight weeks.
- In the case of a project designed for students, those selected must be drawn from unemployed students intending to return to school.
- While engaged on a CANADA WORKS project, employees are considered as available for other work.

ELIGIBLE PROPOSALS:

- Project proposals must reflect a matching of skills of local unemployed to job requirements.
- Project proposals must show that the jobs created would not have been created without the funding requested.
- Projects must ordinarily provide three of more full-time jobs.
- No jobs created by the project can displace existing staff.
- Employers must indicate that the activities proposed can be completed within the specified time frame.
- Projects may be supported for up to 52 weeks; not less than 6.
- Proposals are also considered on the basis of their impact on local economic development and benefits to the community.

EMPLOYMENT BENEFITS:

- Maximum contributions are $325 per work-week, including up to $125 for costs other than wages.
- Level of payment, including any "top-up" wages paid by the employer, cannot exceed the prevailing wage rates in a given area for the same

type of work.

- Project employees referred under the auhtority of Section 38 of the Unemployment Insurance Act, may receive up to $315 per week in the form of enhanced Unemployment Insurance benefits.
- Sponsor may receive a contribution of up to $125 per week to cover other project costs.
- For summer student projects, contributions of up to $220 a week are available including up to $35 per week for costs other than wages. These projects are limited to 18 weeks in duration.
- Approved proposals are covered by a formal agreement between the employer and the Canada Employment and Immigration Commission.

DELIVERY AND APPLICATION PROCEDURES:

This is a Federal government program which is delivered by the Employment Development Branch of the Canada Employment and Immigration Commission.

Applications and requests for assistance should be made to the local Canada Employment Commission offices, Employment Development Branch or at the address provided above.

LOCAL EMPLOYMENT ASSISTANCE AND DEVELOPMENT PROGRAM (LEAD)

Canada Employment and Immigration Commission
Room 710 Eaton Place
330 Graham Avenue
Winnipeg, Manitoba R3C 4B9
Telephone: 949-4023

DESCRIPTION:

The LEAD program is designed for communities of slowth growth and chronic high unemployment. It provides funds to create new jobs keyed to local development and economic stimulation. LEAD'S overall purpose is to create new continuing jobs for unemployed residents of a given community, usually with a population of less than 50,000. To achieve its objectives, one component of the program can create local development corporations that invests in projects that meet the community's own economic development priorities, generating new employment opportunities for its citizens.

A LEAD corporation is a community based, non-profit corporation. It provides counselling services and technical assistance to local residents to help them establish new businesses or expand existing ones, and supplies information on available financial support. It can also provide loans or take equity positions in local business projects which will produce new employment opportunities.

Another component of LEAD, are LEAD projects that are designed to foster and develop local business management skills and community planning capabilities. In particular, they can assist in the establishment of community sponsored

businesses that will lead to ongoing employment of local residents. Assistance is also offered to help communities analyze their requirements, develop the communities' infrastructure and plan their job creation strategies.

LEAD PROJECTS:

- These are usually undertaken in a community by groups or organizations actively involved in local development (e.g. Boards of Trade, Chambers of Commerce, Indian Band Councils, economic development associations, etc.).
- Municipalities are eligible for LEAD assistance unless prohibited by the provincial government.
- Those hired for LEAD projects must be unemployed residents of the community.
- Hiring is done through Canada Employment Centres, where possible. No existing employee may be displaced.
- Workers receive the ongoing wage for similiar work in the same community.

PROPOSED PROJECTS:

- They must be competently managed with good prospects for viability.
- They must normally form part of an accepted community development plan.
- It should be demonstrated that, without LEAD support, the suggested project would not have been possible.
- Proposed new businesses must not compete unfairly with others already operating in the community.
- The proposed work must be completed within the specified time frame.

FUNDING:

- The maximum annual contribution is $350,000 per LEAD project for operational purposes; $50,000 for planning projects.
- Up to $1.5 million may be available as an overall contribution to a LEAD project.

DELIVERY PROCEDURES:

Before a proposal is drawn up, please consult the Employment Development Branch nearest you for assistance.

This is a Federal government program which is delivered by the Employment Development Branch of the Canada Employment and Immigration Commission.

YOUTH PROGRAMS

These programs provide summer employment/travel opportunities and summer recreational/educational programs to young people in the North.

Those interested in these programs should contact the program directly. Addresses and telephone numbers are shown at the beginning of each program description.

EMPLOYMENT DEVELOPMENT AND YOUTH SERVICES BRANCH

Department of Labour and Employment Services
1009 - 401 York Avenue
Winnipeg, Manitoba R3C 0V8
Telephone: 944-3556

DESCRIPTION OF THE BRANCH:

The Employment Development and Youth Services Branch develops and implements employment strategies and policies which meet the goal of creating a fair and equitable labour market for students, unemployed youth and other persons encountering structural barriers to employment by providing:

- a referral placement service which facilitates access to provincial government employment programs;
- employment preparation programs and services;
- job creation programs which respond to the prevailing economic/ employment climate;
- educational and informational services to members of the public.

Some of the programs administered by the Employment Development and Youth Services Branch have a decentralized delivery mechanism and are handled by the local Regional Officer of the Department of Labour and Employment Services.

PROGRAM DESCRIPTIONS:

(1) STEP - IN - GOVERNMENT (STUDENT TEMPORARY EMPLOYMENT PROGRAM)

Contact: Mary Parker, Manager
Phone: 944-4424

STEP-in-Government provides funding to provincial government departments to cover the costs of salaries for summer students. Students are employed

in short-term projects which provide them with a career-related work experience. This program also ensures that handicapped youth are given an opportunity to gain work experience in the Manitoba Civil Service.

(2) NORTHERN SUMMER EDUCATION PROGRAM

Contact: Kim Anthony, Manager
Phone: 944-5897

This program employs students to provide 250 children from the isolated and semi-isolated north with an outdoor education/recreation program. The students who supervise the program are provided with meaningful, career-related work situations which expose them to living and working in northern Manitoba.

(3) VOLUNTEERS IN PUBLIC SERVICE PROGRAM

Contact: Gail Thomson, Manager
Phone: 944-3591

The Volunteers in Public Service Program hires Coordinators of Volunteers who are placed in selected provincial government departments or agencies. These coordinators are responsible for the design and development of a volunteer component, which includes training the permanent staff in the effective use of volunteers and recruiting, screening, orienting, placing and supervising the volunteers involved in the program.

(4) MANITOBA CAREERS TRAVEL PROGRAM

Contact: Kim Anthony, Manager
Phone: 944-5897

The Manitoba Careers Travel Program assists northern and remote school groups in planning and funding travel projects that incorporate a practical career related learning experience. *The program is cost-shared under the Canada/Manitoba Northern Development Agreement by the federal Department of Industry, Trade and Commerce/D.R.E.E. and the Province of Manitoba. It is delivered by the provincial Department of Labour and Employment Services.*

(5) CAREERSTART

Contact: Gary Magorel, Senior Manager
Phone: 944-3583

Careerstart creates greater employment potential for youth, through provincial assistance in the payment of a portion of their wage. It creates new job opportunities for youth which provides a good work experience, skills, contacts and references to better equip them for eventual full-time participation in the labour force. As well, it assists Manitoba farmers, business people and non-profit organizations in increasing productivity and meeting seasonal peaks in work activities.

(6) HIRE-A-STUDENT JOB CENTRE PROGRAM

Contact: Kim Anthony, Manager
Phone: 944-5897

The Hire-A-Student Job Centre Program sets up and operates 42 summer offices throughout rural and northern Manitoba. These offices operate in cooperation with Canada Employment Centres and provide placement, referral and job counselling services to students and unemployed youth seeking seasonal employment.

(7) EMPLOYMENT SERVICES OFFICE

Contact: Mitchell Sain, Senior Manager
Phone: 944-4998

The Employment Services Office is the central agency responsible for registration and referral of students interested in summer employment in provincial government departments, Crown corporations and commissions. The Employment Services Office tries to refer youth to summer employment that is related to their field of studies and/or has practical application application to their chosen career.

POOR

QUALITY

ORIGINAL